

Spelthorne Borough Council

Cabinet Forward Plan and Key Decisions



This Forward Plan sets out the decisions which the Cabinet expects to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Cabinet which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

The members of the Cabinet and their areas of responsibility are:

Cllr I.T.E. Harvey	Leader of the Council	Cllr.harvey@spelthorne.gov.uk
Cllr A.C. Harman	Deputy Leader	Cllr.harman@spelthorne.gov.uk
Cllr. M.M. Attewell	Community Wellbeing	Cllr.attewell@spelthorne.gov.uk
Cllr C. Barnard	Planning and Economic Development	Cllr.barnard@spelthorne.gov.uk
Cllr M.P.C. Francis	Housing	Cllr.francis@spelthorne.gov.uk
Cllr N. Gething	Environment and Compliance	Cllr.gething@spelthorne.gov.uk
Cllr J. Boughtflower	Corporate Management	Cllr.boughtflower@spelthorne.gov.uk
Cllr O. Rybinski	Customer Service, Estates and Transport	Cllr.rybinski@spelthorne.gov.uk
Cllr H.R. Williams	Finance	Cllr.williams@spelthorne.gov.uk

Whilst the majority of the Cabinet's business at the meetings listed in this Plan will be open to the public and press, there will inevitably be some business to be considered which contains confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Cabinet meetings listed below may be held in private where exempt and / or confidential information is due to be considered.

Representations regarding this should be made to committee.services@spelthorne.gov.uk

Please direct any enquiries about this Plan to the Committee Manager, Gillian Scott, at the Council offices on 01784 444243 or e-mail g.scott@spelthorne.gov.uk

Spelthorne Borough Council

Cabinet Forward Plan and Key Decisions for 1 June 2018 to 30 September 2018

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 20 Jun 2018	<p>Spelthorne Pay Supplement The Cabinet is asked to recommend to Council that the Spelthorne Pay Supplement is approved as follows: The Spelthorne Pay Supplement is awarded at 0.5% to all posts on National Joint Council (NJC) terms and conditions. This includes Apprentice posts. A total pay award of 2.5% is awarded to posts on Chief Officer (JNC) and Chief Executive (CX) terms and conditions. This award is inclusive of any National Pay Award yet to be agreed.</p>	Non-Key Decision	Public	Debbie O'Sullivan, HR Manager Portfolio Holder for Corporate Management
Cabinet 20 Jun 2018	Replacement for Spelthorne Leisure Centre - Consultation	Non-Key Decision	Public	Lee O'Neil, Deputy Chief Executive Leader of the Council
Cabinet 20 Jun 2018	Capital Monitoring Q4	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive Portfolio Holder for Finance

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Cabinet 20 Jun 2018	Revenue Monitoring Q4	Non-Key Decision	Public	Terry Collier, Deputy Chief Executive Portfolio Holder for Finance
Cabinet 20 Jun 2018	Appointments to Outside Bodies and Working Groups	Non-Key Decision	Public	Gillian Scott, Principal Committee Manager Leader of the Council
Cabinet 20 Jun 2018	Contract for Emergency Planning, Business Continuity, Counter Terrorism and Risk Management Services	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Damola Aladesiun, Procurements & Contracts Manager Deputy Leader
Cabinet 20 Jun 2018 Council 19 Jul 2018	Thameside House Construction Budget approval	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 20 Jun 2018	Heathrow Consultation - potential resourcing requirements	Non-Key Decision	Private	Heather Morgan, Group Head - Regeneration and Growth Portfolio Holder for Planning and Economic Development
Cabinet 20 Jun 2018	Acquisition of Property N	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 20 Jun 2018	Acquisition of Property O	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council

1 June Key Decision Forward plan

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 20 Jun 2018	Acquisition of Property P	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 18 Jul 2018	Staines-upon-Thames MasterPlan	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Public	Nick Cummings, Property and Development Manager, Heather Morgan, Group Head - Regeneration and Growth Leader of the Council
Cabinet 18 Jul 2018 Council 19 Jul 2018	Members' Allowances Scheme 2018-2019	Non-Key Decision	Public	Gillian Scott, Principal Committee Manager Leader of the Council
Cabinet 18 Jul 2018 Council 19 Jul 2018	Appointment of Chief Executive as Electoral Registration Officer	Non-Key Decision	Public	Michael Graham, Head of Corporate Governance Leader of the Council
Cabinet 18 Jul 2018	Write-Offs	Non-Key Decision	Public	Martyn Forward, Customer Services Manager Portfolio Holder for Finance
Cabinet 18 Jul 2018	Knowle Green Estates Ltd - Business Plan To decide on the strategy for the Company	Non-Key Decision	Part public/part private	Michael Graham, Head of Corporate Governance Leader of the Council
Cabinet 18 Jul 2018 Council 19 Jul 2018	Local Pay	Non-Key Decision	Private	Sandy Muirhead, Group Head - Commissioning and Transformation Portfolio Holder for Corporate Management

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Cabinet 18 Jul 2018 Council 19 Jul 2018	White House construction advisors and design team Recommendation to Council	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Heather Morgan, Group Head - Regeneration and Growth Portfolio Holder for Housing
Cabinet 18 Jul 2018	Tender for Staines Market	Key Decision	Private	Jackie Taylor, Group Head - Neighbourhood Services Portfolio Holder for Environment and Compliance
Cabinet 18 Jul 2018	Acquisition of Property Q	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 18 Jul 2018	Acquisition of Property R	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 18 Jul 2018	Acquisition of Property S	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council